



Trustees' Annual Report for the period

Period start date		Period end date	
From	31 January 2008	To	31 December 2008

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jeffrey Merrett	Chairman		
2	Robert Beer	Vice Chairman		
3	Charles Thomas	Client Liaison		
4	Gillian Freeman	Events co-ordinator		
5	Tim Rea	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Brown Field Boyer	3 Manor Vale, Mosterton, Beaminster, Dorset, DT8 3LF
Solicitor	Every's	18 Southernhay West, Exeter, EX1 1PJ
Solicitor	Kitson Hutchings	The Forum, Barnfield Rd Exeter EX1 1QR

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Trust Deed
How the charity is constituted <i>(eg. trust, association, company)</i>	Registered Charity managed by Trustees supported by a committee
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Appointed by existing Trustees from existing committee members

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Dream-A-Way has a set of Policy Documents, a Vulnerable Persons policy and a disciplinary policy all of which are published on the charity website at www.dream-a-way.co.uk</p> <p>All Trustees are provided with an information pack containing Charity Commission guidance notes.</p> <p>The structure of Dream-A-Way is simple. Management is through a board of five Trustees supported by a committee of up to 12 who meet monthly. There are a group of more than 200 registered 'Friends' who support the charity. We are working with local businesses who support our fundraising efforts.</p> <p>In 2008 Dream-A-Way formed a partnership with the 'We Care Campaign' which is supported by the local newspaper. This campaign helps support carers who need a holiday or break.</p> <p>The major risks that have been considered are:</p> <p>Health & Safety. This is minimised by generic and specific risk Assessments</p> <p>Inappropriate selection of clients to support. This is managed by ensuring completion of comprehensive application forms by every client prior to consideration of funding support. An independent 'referee' is requested and this person may be consulted when necessary.</p> <p>Adverse Publicity. Although it is impossible to eliminate this risk all</p>
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actions and decisions taken by the charity are carefully considered and detailed records and minutes are kept.

Risks to assets. All assets are fully insured.

Risk of litigation. Although it is impossible to eliminate this risk all actions and decisions taken by the charity are carefully considered and detailed records and minutes are kept. Insurance is in place.

Vulnerable Person Risk. CRB checks are carried out when relevant. Risk management and risk assessments are undertaken to minimise this risk.

Holiday Destinations. To ensure Dream-A-Way is not liable for unsuitable holiday destinations for clients the destination and accommodation is always chosen by the client or their carers. Dream-A-Way does not pay for insurance for clients holidays and they are advised of the need to insure themselves.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Our objectives are set to ensure that Dream-A-Way operates in a clearly defined manner and within the values agreed by the Trustees.

To hold the trust fund and its income upon trust to apply them for the following objects in the South West of England (excluding Bristol) - to relieve people of all ages with disabilities or special needs and their carers/escorts by the provision of holidays and outings to such persons in the interest of social welfare and with the object of improving the conditions and quality of life of such special needs or disabled persons and their carers/escorts.

Dream-A-Way owns six luxury holiday homes located at Haven Holiday Park, Sandy Bay, Exmouth, Devon. These are provided free throughout the season to disabled people. We also support day trips, outings and longer holidays to local, national and international venues.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities we have kept in mind the Charity Commission's guidance on public benefit at our Trustee and Committee meetings.

Dream-A-Way continues to provide holidays and outings to people of all ages, with any kind of disability including serious illnesses. We offer support to all members of the community including carers, who meet our criteria as agreed in the Trust Deed.

We do not apply a means testing criteria when considering applications.

We believe the support we provide helps improve the quality of life and social welfare of our clients.

Holidays and outings were provided throughout the year to a total of more than 1,500 clients and their carers.

We encourage applications from all parts of the community who meet our criteria for holidays and outings and we aim to support as many applications as possible for the public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Dream-A-Way does not provide funding to other charities.

All grants are made to individual persons with the special needs as defined in our Trust Deed.

We have a policy that no client can receive more than one holiday (except in our caravans) in any 3 year period.

We do not pay for clients insurance on holidays and recommend that they arrange their own insurance.

All persons connected with Dream-A-Way are volunteers. There are no paid staff. No one receives any honorarium or expenses.

The Trustees of Dream-A-Way fully recognise that our volunteer committee and Friends are all willing to support us for no payment or benefits. We also recognise that each individual is able to contribute in different ways and not everyone can give as much as others. We have introduced a new motto in 2008 which is: "I promise to do what I offer to do and not to offer what I cannot do"

Summary of the main achievements of the charity during the year

Dream-A-Way was awarded the Queen's Award for Voluntary Service on 2nd June 2008. The Trustees and Committee of Dream-A-Way are proud and honoured to receive this award in recognition of the voluntary work we carry out. In July 2008 four Trustees attended a Buckingham Palace garden party.

We are also proud that since Dream-A-Way was set up in 1993 no one connected with the charity has ever received any salary, honorarium or payment of any kind. This will continue as one of the main values of our charity.

Our website has been completely redesigned free of charge by a committee member and we are pleased that it is receiving thousands of hits each month.

In July 2008 we held a very successful and well attended AGM at Exeter Timepiece. In addition to the Trustees and full committee we were joined by over 80 Friends and supporters. Immediately after the AGM we held a social gathering, enjoyed by all.

Brief statement of the charity's policy on reserves

Dream-A-Way will maintain a reserve of funds in a high interest account to protect the charity especially during the recession.

We have attempted to be prudent and to set aside sufficient reserves for a 2 year period in which we could continue to operate and meet the objects of the charity by using the reserves.

Assuming the fundraising income were to reduce over a 2 year period we would anticipate costs for running and maintaining our holiday homes to be in the region of £40,000 per annum. This would include ground rent, insurance and repairs.

We have also considered the risk that the company which owns the holiday park may become insolvent.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Dream-A-Way raises the majority of its funds through functions arranged by the committee. These functions include

- an annual golf day,
- Ladies golf day
- an annual ball and auction
- collections at football and rugby matches,
- Kite Festival
- Netball tournament
- dragon boat racing,
- local pantomime
- indoor karting
- Darts marathon
- other social events.

In 2008 we benefited from sales of Rotary draw tickets.

We have a recycling officer and raise some funds from collecting old mobile phones, toner carts, stamps and coins.

We have been able to support our key objectives by offering a wide range of dream holidays to clients of all ages and disabilities. Many of our clients have written letters of appreciation and provided us with photographs which can be seen on the gallery on our website.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert C Beer	
Position (eg Secretary, Chair, etc)	Vice-Chairman, Secretary, & Trustee	
Date	01/10/2009	

DREAM A WAY

FINANCIAL STATEMENTS FOR THE YEAR ENDED

31ST DECEMBER 2008

CHARITY NUMBER: 1035426

DREAM A WAY

Contents of the Financial Statements

For the year to 31st December 2008

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DREAM A WAY

General Information

For the year ended 31st December 2008

Charity Correspondent Address

2, Lisa Close
Exeter,
Devon,
EX2 5JB.

Charity Website Address

www.dream-a-way.co.uk

Accountants

Brown Field Boyer Limited
3, Manor Vale,
Mosterton,
Dorset,
DT8 3LF.

DREAM A WAY

Independent Examiner's Report to the Trustees of Dream A Way

For the Year to 31st December 2008

We report on the accounts of Dream A Way for the year to 31st December 2008 which are set out on pages 5 to 7.

Respective duties of the trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7)(b) of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Direction given by the Charity Commissioners. An examination includes a review of the accounting records kept by you and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to our attention:

1. Which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the Act.

Have not been met; or

2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....Brown Field Boyer.....

Brown Field Boyer Limited

.....13th July 2009.....

Date

DREAM A WAY

Profit and Loss Account

For the year ended 31st December 2008

2007

Income

2,521	Bucket Collections	2,582	
818	Murder Weekends	560	
2,232	Sundry Donations	20,960	
2,402	Pantomime	-	
376	Toners and Stamps	788	
93	GAYE and CAF Donations	7,158	
350	Golf Days	15,327	
12,985	Ladies Golf Day	3,694	
22,770	Caravan Receipts	23,405	
323	Skiing Trip	-	
63	Ten Pin Bowling	-	
19,530	Summer Ball	22,076	
7,135	Karting	4,340	
40,000	Gemini Trust Donation	3,516	
177	Palace Hotel Torquay Easter Do	-	
1,136	Time Piece Draw and Do	-	
558	JM Talk	851	
250	Nat West Match Funding	-	
391	Jail Break	-	
513	Fashion Show	-	
2,608	Rotary Draw	1,672	
706	London Marathon	2,194	
27	Hungry Elephant	-	
2,734	Dart Tournament	510	
693	Ghandi Opening Evening	-	
2,217	Netball Tournament	646	
185	Waxing Day	-	
-	LEJOG	1,031	
-	Police Badmington	1,000	
-	Heavitree Inns	5,150	
-	Weightloss	9,301	
-	Fingerprints 25 th	640	
-	Auction Night	469	
-	Wing Walking	325	
-	Seven Stars Draw	2,000	
-	Dragon Boat Racing	5,504	
-	Exeter Chiefs Collection	2,048	
-	Torbay Police Ball	1,160	
-	Thick as Thieves Show	621	
-	Police and Hospital Players	2,956	
-	Race Night	438	
-	John James Underdown Trust	500	
-	Firewatch Group	2,500	
-	We Care	4,478	
-	Rotary Kite Festival	2,006	
-	3 P Challenge	875	
-	Great Western Run	436	
-	Pampering	480	
-	DBC 2008	2,952	
-	Holly Ball	9,988	
-	Choir Concert	3,213	
-	Wembley	360	
-	Cycle Rides	706	
	Other Income		
123,793	Deposit Account Interest	1,012	171,416
2,984	Building Society Interest	788	1,800

DREAM A WAY

Profit and Loss Account

For the year ended 31st December 2008

		Expenditure	
	15,652	Sundry Donations	29,853
	26,456	Caravan Running Costs & Site Fees	28,409
	2,665	General Insurance	2,595
	3,180	Karting	-
	200	Summer Ball	-
	388	Brochures and Printing Costs	-
	475	Gemini Trust Ball	405
	-	Office Supplies	239
	4,345	Outings	8,141
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53,361			69,642

		Depreciation and Loss on Disposal	
	25,105	Caravans	16,872
26,078	973	Equipment and Fixture	464
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			17,336
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28,094		<u>NET PROFIT for the year</u>	86,238
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DREAM A WAY

Balance Sheet

As at 31st December 2008

2007

		<u>FIXED ASSETS (as per schedule)</u>			
	151,843	Caravans	134,971		
154,760	2,917	Equipment and Fixtures	2,453	137,424	
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CURRENT ASSETS

23,469	Prepayments	46,366	
27,883	Building Society Account	-	
21,207	Fidelity Deposit Account	-	
5,036	Bank Accounts	130,587	
717	Cash Account	66	
1,937	Gift Aid Outstanding	7,224	
		<hr/>	
80,249		184,243	

CURRENT LIABILITIES

80,249	-	Creditors	420	183,823	
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235,009		<u>TOTAL NET ASSETS</u>		321,247	
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FINANCED BY:

LONG TERM LIABILITIES

1,943		Reserve for increased cost of replacement of fixed assets		1,943	
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CAPITAL ACCOUNT

	185,728	Balance brought forward	233,066		
233,066	47,338	Net Profit for the year	86,238	319,304	
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235,009				321,247	
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DREAM A WAY

Tangible Fixed Assets Schedule

As at 31st December 2008

	<u>TOTAL</u>	<u>Equipment & Fixtures</u>	<u>Caravans</u>
As at 01.01.08	154,760	2,917	151,843
Additions	-	-	-
	<u>154,760</u>	<u>2,917</u>	<u>151,843</u>
Disposals	-	-	-
	<u>154,760</u>	<u>2,917</u>	<u>151,843</u>
Depreciation	17,336	464	16,872
As at 31.12.08	<u><u>137,424</u></u>	<u><u>2,453</u></u>	<u><u>134,971</u></u>