

DREAM-A-WAY

VULNERABLE PERSONS POLICY

Statement of Intent

Dream-A-Way exists to provide holidays and outings to persons of all ages with disabilities. As such Dream-A-Way will be dealing with vulnerable people.

Dream-A-Way and all of its Trustees, Committee, 'Friends' and helpers are committed to creating and maintaining a safe environment, free from all forms of abuse, and delivering the highest levels of client care at all times.

Dream-A-Way will take any failure to operate at these high levels of care extremely seriously and will be proactive to prevent such occurrences by ensuring that effective policies are in place.

Guidance

All committee members are issued with the following information:

- Declaration of Trust
- Vulnerable Persons Policy
- Policy Statements
- Who's Who of Dream-A-Way
- Contact details
- A brief introduction to Dream-A-Way
- Links to Further Information

Behaviour

All persons working with Dream-A-Way will be expected to behave in a professional manner at all times. Everyone will be treated with respect and honesty. We will endeavour to create an environment in which people feel safe, valued and trusted.

Any misbehaviour or wrong doing must be reported without delay to an Officer of the Committee and the Dream-A-Way disciplinary policy will be invoked.

Any person working with Dream-A-Way who feels that they have insufficient skills or ability to carry out the task required must immediately inform a member of the committee of their concerns. The task should not be undertaken until sufficient training or advice has been received. This will include carrying out risk assessments.

Further Information

Dream-A-Way will seek appropriate support, training and advice from professionals when required.

Document prepared by the Trustees of Dream-A-Way. February 2007.